

# Macatawa Driving School LLC

Business Office: 10602 Greystone Drive • Zeeland, MI 49464  
(616)748-6948 • Hours: Monday – Friday 12 pm – 8 pm  
Class/Drive Location: Christ Memorial Church  
595 Graafschap Road, Holland, MI 49423

85C81  
P000179

<u>Office use only</u>		
Program#	_____	
Certificate #	_____	
Date	Amount	Check #
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Student: \_\_\_\_\_ Nickname: \_\_\_\_\_ Birth date: \_\_\_\_\_ Location: **HOLLAND**  
(Full Legal Name) First Middle Last STUDENT MUST BE AT LEAST 14 YEARS AND 8 MONTHS BY FIRST DAY OF CLASS

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ School currently attending: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Address (if different): \_\_\_\_\_

Email address: \_\_\_\_\_ Class date requested: \_\_\_\_\_ Time: \_\_\_\_\_

To confirm registration in class - will not be shared

Any special needs: \_\_\_\_\_ Drive partner request: \_\_\_\_\_

### Segment One Course Provisions

1. Macatawa Driving School will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.
2. Macatawa Driving School will conduct the behind-the-wheel instruction in a dual controlled automobile, fully insured, covering each student enrolled in the program.
3. Students are required to maintain a "C" average on all assignments and tests. Students must also achieve 70% correct answers on the State Test.
4. Upon completion of the course, the student will be issued a "MICHIGAN DRIVER EDUCATION CERTIFICATE OF COMPLETION" attesting to his/her completion of the requirements for the certificate.

### Terms

The parent or legal guardian authorizes the student to take part in the program on the basis that the student meets the physical requirements specified by the law for issuance of a motor vehicle operator's license. *The student must be at least 14 years and 8 months of age by the first day of class (verification by birth certificate required).*

The parent or legal guardian agrees to pay the amount of \$330. We will accept cash, checks, money orders or credit card payments (credit cards payable online only). Student text and materials will be provided for the student to use at no cost. The balance of payment is required on or before the first night of class. There is a \$10 charge for all returned checks.

### Refund/Make-up Policy

If for any reason you decide to withdraw from the course before it ends, your refund would be based on the following pro-rated schedule:

- A. If withdrawal is after any driving has taken place, no refund will be given.
- B. During the first two (2) classes, if no driving has taken place, 25% of the total is refunded.
- C. Withdrawal after the second class, no refund will be issued.
- D. \$25.00 of the total amount due will be considered a deposit and is non-refundable.
- E. One absence will be permitted, with written permission slip signed by parent or guardian. All absences must be made up during next available class session. All missed drives must be made up during current class session.
- F. There will be a \$30 fee for any missed drive time without prior arrangements.
- G. There will be a \$30 fee for each missed range time.

**CERTIFICATION: I certify that the information on this form is true and accurate to the best of my knowledge.**

\_\_\_\_\_  
Signature of Parent  
**Robert Ockerse**  
Authorized School Representative

\_\_\_\_\_  
Student Signature  
\_\_\_\_\_  
Date

Please check one and include payment  
 Paid \$40 deposit  
 Paid in full (\$330)

Parent or Guardian warrants that the student is a suitable age and does not have any physical or mental handicaps that will interfere with driving an automobile.

**Notice: This provider is required to be licensed by the Michigan Department of State, Driver Programs Division. If you have a complaint which you cannot settle with this school, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.**